



**ADICHUNCHANAGIRI
UNIVERSITY**

(Estd. under ACU Act, 2012 (Karnataka Act No. 18 of 2013))
B G Nagara - 571448, Karnataka, India

IQAC Minutes of Meetings



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The Dean, Academics Adichunchanagiri University <deanaca@acu.edu.in>

IQAC/NAAC Meeting Notice - reg

1 message

The Dean, Academics Adichunchanagiri University <deanaca@acu.edu.in>

Thu, Feb 2, 2023 at 11:26 AM

To: Principal AIMS <aims@acu.edu.in>, "Principal, BGS Institute of Technology" <bgsit@acu.edu.in>, Principal BGS CE <bgsce@acu.edu.in>, Principal ACN <acn@acu.edu.in>, Principal BGS FGC <bgsfgc@acu.edu.in>, Principal SACCP <saccp@acu.edu.in>, Dean.ns@acu.edu.in
Cc: OSD to the Vice Chancellor Adichunchanagiri University <osd.vc@acu.edu.in>, "The Registrar (E) Adichunchanagiri University" <registrareva@acu.edu.in>, Adichunchanagiri University Pro Vice Chancellor <kbpvc@acu.edu.in>, "Registrar, Adichunchanagiri University" <registrar@acu.edu.in>

Respected Sirs,

All Principals & IQAC/NAAC Coordinators meeting is conveyed on 03.02.2023 at 11.30 am at Board Room, ACU.

Please make it convenient to attend the meeting.

--

Dr. B. Ramesh
Dean, Academics & Accreditation
Adichunchanagiri University
B.G Nagara -571448
Mob. 9845863779



ACU/IQAC & NAAC / 990 /2022-23

Date: 10 FEB 2023

Minutes of 9th ACU- IQAC / NAAC Meeting

The 9th meeting of the Internal Quality Assurance Cell/National Accreditation and Assessment Committee of ACU to discuss upon the preparedness for IQAC & NAAC certification was held on **Friday 03rd February 2023 at 11.30 AM** in the Board Room of the ACU, under the Chairmanship of the Hon'ble Vice Chancellor **Dr. M A Shekar**.

Members present:	
Dr. M A Shekar	Vice Chancellor and Chairperson
Dr. C K Subbaraya	Registrar, ACU
Dr. B Ramesh	Dean, Academics and Accreditations & Principal, SACCP
Dr. M G Shivaramu	Principal, AIMS
Dr. B K Narendra	Principal, BGSIT
Dr. A T Shivaramu	Principal, BGSCE
Mr. H C Chandrashekar	Principal, ACN
Dr. Prashantha K	Dean, Natural Sciences
Dr. Shivakumaraswamy K N	Deputy Librarian
Dr. Aliya Nusrath	Professor and HOD Physiology, AIMS
Dr. Sudhir G K	Professor and HOD, Physiology, AIMS
Dr. T Younus Pasha	Professor and HOD, Pharma Chemistry, SACCP
Mr. V Puttaswamy	Assistant Professor, BGSCE
Dr. Girish Y R	Assistant Professor, ASNS
Mr. Sridhar N	Assistant Professor, BGSIT
Dr. P G Swamy	Associate Professor, ACN
Mr. Nagesha G S	Assistant Professor, BGSFGC
Ms. Lavanya C M	Assistant Professor, BGSFGC
Mr. Praveen H M	Assistant Professor, BGSCE
Members on leave of Absence :	
Prof. Dr. K Byrappa	Pro-Vice Chancellor and Dean of Research
Dr. Pranesh Gudur	Registrar (Evaluation)
Prof. Ramu N	Principal, BGSFGC

- **Dr. C K Subbaraya, Registrar, ACU** informed that the meeting is to discuss upon the preparedness for IQAC & NAAC Certification in his opening remarks.
- **Dr Ramesh Dean, Accademics & Accreditation, ACU and Principal SACCP** welcomed the Hon'ble Vice-Chancellor and other members of IQAC & NAAC. He requested the Vice-Chancellor to conduct the proceedings.
- **Vice-Chancellor** informed that constituent colleges to submit the **Self Study Report (SSR)** before April 30th or within 1st week of May 2023.
- **Dr Ramesh, Dean, Accademics & Accreditation,** informed that IQAC/ NAAC members of constituent colleges, to make their introduction with brief presentation of preparedness on NAAC/IQAC of their respective colleges.
- **Dr M G Shivaramu, Principal AIMS** informed their preparedness for IQAC & NAAC, assessment as they were conducting regular meetings on each criterion, proper documentation and organizing workshops and seminars for members of each criterion. They have NABH accreditation & completed 2 cycles with ISO Certification as well.
- **Dr B.K Narendra, Principal, BGSIT** briefed their preparedness for IQAC & NAAC, assessment as they were conducting meeting on every week of Monday, partial compilation of documentation and Geotagging is being done.
- He suggested to follow the health science manual and to explore in the existing Dhi Software for documentation.
- **Vice Chancellor,** suggested that in all matrices/indicators of each criterion, must be analysed to overcome the challenges and need to be highlighted the best practice in each criterion.
- **Dr Ramesh Principal, SACCP** informed their preparedness for IQAC & NAAC assessment also they were successfully completed 2 cycles of NBA in Pharmacy Course, similarly 3 cycles of ISO and many patents were granted.
- He instructed to have a clarification among the members to follow whether the University Health Science Manual or University Manual.
- He informed to Dr. Sudhir G K Professor and HOD, Physiology to Compare, both the manuals & suggest to follow most applicability one.
- **Dean, Natural Scinces** informed, that they are newly established wing and new to the NAAC criteria. They had only 3 years data.



- Members suggested them to maintain better documentation with Geotagging.
- **Prof Chandrashekar Principal, ACN** informed their preparedness for IQAC & NAAC, assessment regular meetings were conducted, curriculum revision & documentation were done accordingly.
- **Principal, BGSCE** narrated on their preparedness for IQAC & NAAC, regular meetings were conducted, documents are updated and readily available.
- **IQAC & NAAC Member from BGSFGC** informed their preparedness for IQAC & NAAC, assessment regular meetings were conducted, documents are updated and available.
- Members of the committee suggested to do query with Software vendors to install the best software for NAAC related work, as they are finding some limitations with the present software is in use.
- **Dean, A&A** informed, that all the members of the committee, that ACU will conduct criterion wise meeting once in a week, and same will be informed on prior to 3 to 4 days to make members time convenient to attend.
- In support to the words of Dean, A & A, Vice Chancellor informed all the committee members to start the Certificate Courses in their respective colleges, also it will be minimum 6 to 10 certificate courses to be conducted in future.

Dean, A & A, he summarised and concluded with certain area are as follows :

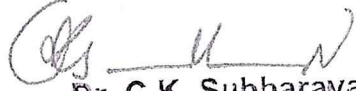
- Informed to all the members in the committee, that to depute one member from their respective colleges, who are exposed to NAAC related work to coordinate for the work quality enhancement of the same.
- He emphasized on to give special concentration for the enrichment of the curriculum as it is one of the main aspects in NAAC, also to start certification courses across ACU Colleges.
- Informed that core committee meetings will be conducted regularly on NAAC criterion wise and matrixwise.
- Suggested to organize more webinars & seminars on IQAC & NAAC criterion for better preparedness.
- Ms. Lavanya C M, Assistant Professor, BGSFGC proposed a vote of thanks



ADICHUNCHANAGIRI
UNIVERSITY

(Estd. under Karnataka Act No. 18 of 2013)
B.G. Nagara - 571448

To,
The Members of the Committee,


Dr. C.K. Subbaraya
Registrar
Adichunchanagiri University
B.G.Nagara-571448

Copy to:

1. PS to the Hon'ble Chancellor
2. OSD to Vice Chancellor
3. OSD to Pro Vice-Chancellor
4. PA to Registrar
5. Registrar (Evaluation)
6. Office Copy



ACU/IQAC// 860 /2021 – 2022

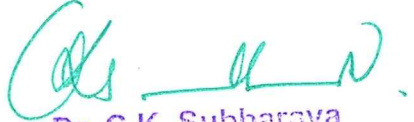
Date: 03 JAN 2022

Meeting Notice

The 8th meeting of the Internal Quality Assurance Cell (IQAC) of Adichunchanagiri University is convened on **Tuesday 11th January 2022 at 11.00 AM at BGSIT Seminar Hall.**

Agenda

1. Confirmation of minutes of the 7th IQAC meeting held on 29/9/2021.
2. Action Taken Report on decisions taken in the 7th IQAC meeting held on 29/9/2021.
3. Establishment of comprehensive IQAC – Infrastructure and HR
4. Collection and updating of data for NAAC Self Study Report (SSR).
5. Discussion on the External Audit Report.
6. Any other matter with the permission of the Chair.


Dr. C.K. Subbaraya
Registrar
Adichunchanagiri University
B.G.Nagara-571448

To,

Members of ACU – IQAC

Copy to,

1. OSD to Vice Chancellor
2. PS to Pro Vice Chancellor
3. Other Officers of the University
4. Office copy



Agenda Notes for the Eight Meeting of the ACU - Internal Quality Assurance Cell

Welcome by			
Registrar will welcome the members to the 8 th Meeting of Internal Quality Assurance Cell.			
Opening Remarks by Chairperson			
For Discussion			
Agenda No.1			
IQAC/08.01	Confirmation of the minutes of 7 th IQAC meeting held on 29.09.2021.		
The 7 th meeting of the ACU Internal Quality Assurance Cell was held on 29.09.2021. The minutes of the meeting were circulated. No comments were received. The minutes of the 7 th IQAC meeting may be approved.			
Agenda No.2			
IQAC/08.02	Action Taken Report on decisions taken in the 7 th IQAC meeting held on 29.09.2021		
Action Taken Report on the decisions taken at the 7 th IQAC meeting			
Sl. No	Item	Decision taken	Action Taken
1	Designing and implementing Annual Plans for Institutional level activities	IQAC should make an Academic and Administrative Action Plan	In the Vision Document of ACU (2018 – 2023), almost 90% has been implemented in 3.5 years.
2	Student feedback on curriculum and T/L/E process	Feedback should be acted upon and recorded	Currently, feedback taken only on T/L/E process. Further action to be implemented.
3	Retrieval of information and best practices from other institutions	A team to visit JSS and NITTE Universities.	Yet to be implemented
4	Organizing workshops / seminars	Workshops and seminars related to quality related themes can be shown as IQAC activities	. 01 – 04/9/21: FDP workshop on Curriculum Devpt. . 26/11/21: IQAC- SACCP Workshop on “Critical phases of effective research plan, scientific writing and communication” . IQAC AIMS. Webinar on “Strong student support- Key



			to dynamic student progression.
5	Development of innovative practices leading to quality enhancement	Innovations to be implemented in areas like curriculum, programs, new courses etc	For 2021 -2022: New Programs: . BE (Artificial Intelligence) . Internship embedded BSc program . Integrated MSc- PhD program
6	Creation of learner centric environment	After the new buildings are ready, an audit should be done to ensure optimum utilization of space and facilities.	To be implemented

The action taken report may be approved.

Agenda No.3

IQAC/08.03 | Establishment of comprehensive IQAC - Infrastructure and HR

The preparations for applying for NAAC inspection should start now. For this, the IQAC should become fully functional.

Discussion on the requirement of infrastructure and HR

Agenda No.4

IQAC/08.04 | Collection and updating of data for NAAC Self Study Report (SSR)

For Discussion

Agenda No.5

IQAC/08.05 | Discussion on External Audit Report

For Discussion

Agenda No.6

IQAC/08.06 | Any other matter with the permission of the Chair

Vote of Thanks by Director, IQAC (Dean, Academics & Accreditations).

Dr. C.K. Subbaraya
Registrar

Adichunchanagiri University
B.G.Nagara-571448

To

Members of ACU-IQAC

Copy to

1. OSD to VC / Pro - VC
2. Other Officers of the University
3. Office copy

ACU/IQAC/ 912 /2021-22

Date: 20 JAN 2022

Minutes of the 8th Meeting of ACU- IOAC.

The 8th meeting of the Internal Quality Assurance Cell of ACU was held on Tuesday, 11th January 2022 at 11.00 AM in the Seminar Hall of BGSIT under the Chairmanship of the Hon'ble Vice Chancellor Dr. S. Chandrasekhar Shetty

Members present:	
Prof. Dr.S. Chandrashekar Shetty	Vice Chancellor and Chairperson
Prof. Dr.K. Byrappa	Pro-Vice Chancellor and Dean, Research
Dr C K Subbaraya	Registrar
Dr B K Narendra	Principal, BGSIT
Dr B Ramesh	Principal, SACCP
Dr AT Shivaramu	Principal, BGSCE
Prof. Ramu N	Principal, BGSFGC
Prof HC Chandrashekar	I /C Principal, ACN
Dr. Aliya Nusrath Professor and HOD Biochemistry, AIMS	Member (Teacher)
Dr. Sudhir. G.K Professor and HOD, Physiology, AIMS	Member (Teacher)
Dr. Yunus Pasha Professor and HOD, Pharmaceutical Chemistry, SACCP	Member (Teacher)
Mrs. Ramya Rani Assistant Professor, Mechanical Engineering, BGSIT	Member (Teacher)
Dr. P.G Swamy Associate Professor, ACN	Member (Teacher)
Mr. Nagesha. G.S Assistant Professor, BGSFGC	Member (Teacher)
Mr.V. Puttaswamy Assistant Professor, BGSCE	Member (Teacher)
Mr Praveen HM , Asst Prof BGSCE	Member (Teacher)
Dr. Shivakumaraswamy. K.N Librarian, BGSIT	Member (Teacher)
Dr T Mahadeviah Professor and HOD, Civil Engineering, BGSIT	Invitee
Dr K Prashantha Dean, Faculty of Natural Sciences	Invitee



Sridhar N Asst Prof BGSIT	Invitee
Ms. Monisha. H 3 rd Sem Civil Engineering, BGSIT	Member (Student)
Dr. R Rupnarayan	Director/ Coordinator IQAC- ACU Member Secretary
Members on leave of Absence :	
Dr. D.V.L.N. Prasad	Registrar (Evaluation)
Dr .M. G. Shivaramu	Principal, AIMS
Dr. G.K.Ravikumar, Professor, CSE, BGSIT	Member (Teacher)
Dr. Rajesh .V Professor &HOD, Pharmacy Practice, SACCP	Member (Teacher)
Mr. Siddesh. B.L 5 th Sem, SACCP	Member (Student)
Prof. B.G. Shivaraju Vice President, Gandhi Smarak Nidhi, Bangalore	Member (Local Society)
Dr. BJ Mahendra Director, Prasaraanga, RGUHS and Former Director, Kodagu Institute of Medical Science , Madikeri	Member (Alumni)
Mr. Govind Ramesh MD, Agrima Roof and Façade Systems, Bangalore	Member (Employer)
Dr. S. Suresh Associate Vice President, Biocon, Bangalore	Member (Industrialist)
Mr. N. Kasinathan, Parent	Member (Stakeholder)

Agenda	Agenda Proceedings
No:	



- **Dr BK Narendra**, Principal BGSIT welcomed the Hon'ble Vice Chancellor and other members of IQAC.
- **Dr.C K Subbaraya**, Registrar, again welcomed the gathering. He spoke on the importance of quality and leadership. A strong IQAC is very important. He said that we have to start preparing for the inspections by Karnataka State Higher Education Council (KSHEC) and UGC. We have to put systems in place to prepare for NAAC Accreditation.
- **Dr K Byrappa**, Pro Vice Chancellor and Dean Research said that we had to strengthen the process of preparing for NAAC accreditation. Documentation should be very good. The IQAC should have an IT specialist to collect and upload data.
- **Dr R Rupnarayan**, Dean Academics and Accreditation emphasised the opportunities due to the multidisciplinary, multifaculty nature of ACU.
- **The Hon'ble Vice Chancellor Dr S Chandrashekar Shetty then invited all Heads of institutions to make brief presentations.**
- **Dr BK Narendra**, Principal BGSIT informed that four BE programs have got NBA accreditation recently. All staff and students are aware of procedures for quality enhancement.
- **Dr B Ramesh**, Principal SACCP informed that SACCP has been awarded "Excellent" grading in the ARRIA rankings 2021 and NIRF ranking 75 for the year 2020 – 2021.
- **Dr AT Shivaramu**, Principal BGSCE informed that monthly data was prepared. Certificate courses are planned. Feedback is being taken from all stakeholders.
- **Prof N Ramu**, Principal BGSFGC informed that the Institutional IQAC met regularly. Faculty attends workshops organised by AIMS and BGSIT.
- **Prof HC Chandrashekar**, Principal ACN informed that the IQAC cell was active. There is a deficiency in research activity. Faculty is encouraged to publish papers.
- **Dr K Prashantha**, Dean Faculty of Natural Sciences informed that faculty and students were sensitized regarding quality enhancement. Mentor –

Mentee system is in place. Counselling done for slow learners.

In his opening remarks, the Vice Chancellor congratulated all institutions for their achievements.

- He stressed on the importance of IQAC and clarified that IQAC was not only for NAAC accreditation but also for all activities related to quality initiatives, quality enhancement and quality maintenance.
- The focus of the University would be to prepare for NAAC accreditation, NIRF ranking and others rankings. For this, a fully functional IQAC is essential.
- The new guidelines of applying for NAAC Accreditation are either the completion of 6 years or two batches of graduates passing out. ACU will be completing 4 years in March 2022 and two batches of graduates have passed out.
- However, introspection needs to be done whether the university is prepared and ready for NAAC accreditation and an appropriate decision has to be taken before applying for the NAAC accreditation. We should apply only when we are ready with all data which has to be uploaded.
- The NAAC General Universities Manual was revised in 2017 and the Health Sciences Universities Manual was updated in 2019. Of the 124 metrics, 65% are Quantitative (objective) and 35% are Qualitative (subjective). Since over 60% of the departments of ACU are in the Health Sciences, we should use the Health Sciences Manual.
- The Vice Chancellor also briefly described the timeline and criteria for applying for NAAC accreditation. Student survey is done online. For this, we have to start the process of sensitizing students immediately.
- ACU authorities will be visiting JSS University tomorrow to see the comprehensive IT system which supports their IQAC activities. We will also be visiting NITTE University at a later date.
- In the IQAC, we have to name persons who will be in-charge for each criterion, Individuals may volunteer or may be deputed by the principals. All colleges have to take an active part. Institutions with active IQACs have to play

a bigger role. The external audit (AAA) has been completed. Its report should be used as a guide for our planning.

The Vice Chancellor then requested the IQAC/ NAAC coordinators to make brief presentations on the NAAC preparations of their respective colleges.

- **Dr Yunus Pasha, SACCP.** Monthly IQAC meetings are held and data updated.
 - Criteria wise 3 years data is available.
- **Dr Aliya Nusrath, AIMS.** --There is a team for each criterion.
 - Each department has one 'point officer'
 - Departmental audits done in 2020 and 2021.
 - Draft SSR prepared.
 - Criteria wise webinars are being held (completed upto criteria 5).
 - 2 rounds of student survey done.
- **Dr Sudhir GK, AIMS.**
 - IQAC constituted in 2018. Its members are part of the SSR team.
 - Analysis of feedback data completed. Action to be taken.
 - A team visited JSS University in Dec 2021 to familiarize with NAAC procedures.
- **Mr Praveen HM, BGSCE.** – IQAC committee meets every month.
 - There is a coordinator for each criterion.
 - Skill enhancement program for 2nd year students.
- **Mr Nagesha GS, BGSFGC.**
 - Student support activities are conducted.
 - Action taken on External Audit report forwarded to ACU.
- **Dr Shivakumaraswamy, BGSIT.**
 - Data is collected from all departments every semester.
- **Dr PG Swamy, ACN.**
 - Regular IQAC meetings.
 - 3 coordinators for each criterion.

The Vice Chancellor then requested the Director/ Coordinator IQAC- ACU to take up the Agenda points for discussion.

IQAC /
08.01**Confirmation of the minutes of 7th IQAC meeting held on 29.09.2021.**

The 7th meeting of the IQAC was held on 29.09.2021. The minutes of the meeting were circulated. No comments were received.

Decision: The minutes of 7th IQAC meeting were approved.

IQAC
/08.02**Action Taken Report on decisions taken in the 7th IQAC meeting held on 29.09.2021**

Action Taken Report on the decisions taken at the 7 th IQAC meeting			
Sl. No	Item	Decision taken	Action Taken
1	Designing and implementing Annual Plans for Institutional level activities	IQAC should make an Academic and Administrative Action Plan	In the Vision Document of ACU (2018 - 2023), almost 90% has been implemented in 3.5 years.
2	Student feedback on curriculum and T/L/E process	Feedback should be acted upon and recorded	Currently, feedback taken only on T/L/E process. Further action to be implemented.
3	Retrieval of information and best practices from other institutions	A team to visit JSS and NITTE Universities	Yet to be implemented
4	Organizing workshops / seminars	Workshops and seminars related to quality related themes can be shown as IQAC activities	. 01 - 04/9/21: FDP workshop on Curriculum Devpt. . 26/11/21: IQAC-SACCP Workshop on "Critical phases of effective research plan, scientific writing and communication" . IQAC AIMS. Webinar on "Strong student support-

				Key to dynamic student progression.
	5	Development of innovative practices leading to quality enhancement	Innovations to be implemented in areas like curriculum, programs, new courses etc	For 2021 -2022: New Programs: . BE (Artificial Intelligence) . Internship embedded BSc program . Integrated MSc-PhD program
	6	Creation of learner centric environment	After the new buildings are ready, an audit should be done to ensure optimum utilization of space and facilities.	To be implemented
IQAC/ 08.03	Decision: The Action Taken Report was approved.			
	Establishment of comprehensive IQAC - Infrastructure and HR			
	The Vice Chancellor informed that a separate meeting will be held to discuss and finalize the details for establishment of comprehensive IQAC.			
IQAC / 08.04	Collection and updating of data for NAAC Self Study Report (SSR)			
	The Vice Chancellor urged all institutions to learn from each other (cross learning). He directed that complete data for 3 academic years should be compiled. All colleges should: <ul style="list-style-type: none"> o conduct academic audit once in six months o prepare SOP for SSR o conduct Student Satisfaction Survey (SSS) o take feedback and take further action. o conduct co-curricular programmes like conference, workshops etc o conduct monthly IQAC meeting AIMS to conduct clinical audit of AH & RC			
IQAC / 08.05	Discussion on External Audit Report			
	The report of the External Audit was communicated to all Heads of			

<p>IQAC / 08.06</p>	<p>Institutions and Deans. Action Taken Reports have been sent to the University. The Vice Chancellor directed that the final compliance report should be submitted within 6 months.</p> <p>Any other matter with the permission of the Chair</p> <p>No other matter was raised.</p> <p>Dr R Rupnarayan, Director/ Coordinator ACU- IQAC proposed a vote of thanks.</p>
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Vice Chancellor



Director / Coordinator ACU- IQAC

Chairperson ACU - IQAC

Member Secretary

To,

Members of the ACU- IQAC

Copy to:

1. PS to the Hon'ble Chancellor
2. OSD to Vice Chancellor
3. OSD to Pro Vice-Chancellor
4. PA to Registrar/
5. Registrar (Evaluation)
6. Dean Academics and Accreditation
7. Office Copy



Meeting Notice

The 7th IQAC Meeting of Adichunchanagiri University is convened on Wednesday, 29th September 2021 at 11.00 AM at Medical Education Unit, Adichunchanagiri Institute of Medical Sciences.

Agenda

1. Confirmation of the minutes of 6th IQAC meeting held on 29.01.2021.
2. Action Taken Report on decision taken in the 6th IQAC meeting held on 29.01.2021.
3. Designing and Implementing Annual Plans.
4. Arranging for Student feedback on Curriculum and TLE processes.
5. Retrieval of information on various quality parameters.
6. Organizing workshops/seminars on quality related themes.
7. Development and application of innovative practices.
8. Creation of learner centric environment.
9. Any other matter with the permission of the chair.

Kindly make it convenient to attend the meeting.

Dr. C.K. Subbaraya

Registrar
Adichunchanagiri University
B.G.Nagara-571448

To,

Members of ACU-IQAC

Copy to:

1. OSD to the Vice Chancellor
2. PS to Pro Vice Chancellor
3. Other Officers of the University
4. Office Copy



ACU/IQAC-07/ 660. /2021-22

Date: 29.10.2021

Minutes of 7th IQAC Meeting

The 7th meeting of the Internal Quality Assurance Cell of ACU was held on Wednesday, 29th September 2021 at 11:00 AM in the Seminar Hall of AIMS. under the Chairmanship of the Hon'ble Vice Chancellor Dr. S. Chandrasekhar Shetty

Members present:	
Prof. Dr.S. Chandrashekar Shetty	Vice Chancellor and Chairperson
Prof. Dr.K. Byrappa	Pro-Vice Chancellor and Dean of Research
Dr C K Subbaraya	Registrar
Dr. D.V.L.N. Prasad	Registrar (Evaluation)
Dr .M. G. Shivaramu	Principal, AIMS
Dr .B. Ramesh	Principal, SACCP
Dr. A.T. Shivaramu	Principal, BGSCE
Prof. Ramu. N	Principal, BGSFGC
Prof H.C. Chandrashekar	I /C Principal, ACN
Dr. Aliya Nusrath Professor and HOD Physiology, AIMS	Member (Teacher)
Dr. Sudhir. G.K Professor and HOD, Physiology, AIMS	Member (Teacher)
Dr. Younus Pasha Professor and HOD, Pharmaceutical Chemistry, SACCP	Member (Teacher)
Dr.Rajesh .V Professor &HOD, Pharmacy Practice, SACCP	Member (Teacher)
Dr. P.G Swamy Associate Professor, ACN	Member (Teacher)
Mr. Nagesha. G.S Assistant Professor, BGSFGC	Member (Teacher)



Dr. Shivakumaraswamy. K.N Librarian, BGSIT	Member (Teacher)
Mr. Siddesh. B.L 5 th Sem, SACCP	Member (Student)
Dr T Mahadeviah Professor and HOD, Civil Engineering, BGSIT	I/ C Principal, BGSIT Invitee
Mr Praveen HM , Asst Prof BGSCE	IQAC Coordinator BGSCE Invitee
Dr. R. Rupnarayan	Director/ Coordinator IQAC- ACU Member Secretary
Members on leave :	
Dr B K Narendra	Principal, BGSIT
Dr. G.K.Ravikumar, Professor, CSE, BGSIT	Member (Teacher)
Mrs. Ramya Rani Assistant Professor, Mechanical Engineering, BGSIT	Member (Teacher)
Mr.V. Puttaswamy Assistant Professor, BGSCE	Member (Teacher)
Mrs. M. Shobha Lecturer, BGSCE	Member (Teacher)
Prof.B.G. Shivaraju Vice President, Gandhi Smarak Nidhi, Bangalore	Member (Local Society)
Ms. Monisha. H 3 rd Sem Civil Engineering, BGSIT	Member(Student)
Dr. BJ Mahendra Director, Prasaraanga, RGUHS and Former Director, Kodagu Institute of Medical Science , Madikeri	Member (Alumni)
Mr. Govind Ramesh MD, Agrima Roof and Façade Systems, Bangalore	Member (Employer)
Dr. S. Suresh Associate Vice President, Biocon, Bangalore	Member (Industrialist)
Mr. N. Kasinathan, Parent	Member (Stakeholder)



Agenda No:	Agenda Proceedings
	<ul style="list-style-type: none">• Dr.C K Subbaraya, Registrar, welcomed the Hon'ble Vice-Chancellor and other members of the IQAC. He requested the Vice-Chancellor to conduct the proceedings.
	<ul style="list-style-type: none">• Vice-Chancellor informed that usually IQAC is constituted after accreditation. Adichunchanagiri University has constituted the IQAC before accreditation to sensitize the faculty with NAAC criteria and facilitate preparation for NAAC Accreditation.• NAAC is an institutional accreditation body. As 60% of Departments are from Health Sciences, ACU will follow the University Health Sciences Manual. Quantitative matrices (3rd party validation) constitute 2/3 marks and qualitative matrices (verified by peer team) 1/3 out of 1000 marks.• He clarified that Constituent Colleges cannot apply independently for NAAC Accreditation. ACU will apply for NAAC accreditation after completion of 5 years as NAAC requires 5 years of data.• We have a pre accreditation IQAC. This must be a robust body. A place for IQAC in ACU building needs to be identified. A separate portal has to be created to upload/update NAAC related data.
IQAC/ 07.01	<p>Conformation of minutes of 6th IQAC meeting held on 29.01.2021.</p> <p>The 6th meeting of the IQAC was held on 29.01.2021. The minutes of the meeting were circulated. No comments were received.</p> <p>Decision: The minutes of 6th IQAC meeting were approved.</p>



IQAC/ 07.02	Action taken Report on the decisions of 6th IQAC meeting held on 29.01.2021 The ACU- Internal Quality Assurance Cell was constituted as per NAAC guidelines.
IQAC/ 07.03	Designing and implementing Annual Plans for institutional level activities for quality enhancement. The Vice Chancellor informed that in the Vision Document of ACU (2018 – 2023), almost 90% has been implemented in 3.5 years. The IQAC should make an academic and administrative Annual Plan. This should include developing new courses as well as model courses suggested by KSHEC.
IQAC/ 07.04	Arranging for Student feedback on curriculum and T/L/E process for quality related aspects. Currently feedback is being collected mainly on curriculum and T/L/E process. Feedback should be collected on curriculum, facilities, welfare activities, sports, and infrastructure. The feedback can be online/ offline/ blended. Feedback should be acted upon and recorded.
IQAC/ 07.05	Retrieval of information on various quality parameters and best practices followed by other institutions. We need to have information on best practices of other institutions. A team can visit JSS and NITTE Universities. We should be fully established by December 2021
IQAC/ 07.06	Organizing workshops /seminars on quality related themes It is difficult to segregate programmes as quality related programmes. We have to improve quality in every criterion. Colleges should show some of these programmes as IQAC activities. This can be shown as evidence during peer visit.
IQAC/ 07.07	Development and application of innovative practices leading to quality enhancement Innovations to be done in various areas like curricula, programmes,



	<p>new courses etc. E.g., 3 year degree course can be converted to 4 years honours course / Integrated Masters / Dual degree / Apprenticeship or internship embedded UG programme / options for multiple entry and exits as per NEP 2020.</p> <p>All colleges should highlight the best practices in all their activities. Two best practices which have been successfully implemented should be selected and described as per NAAC format/ template.</p>
IQAC/ 07.08	<p>Creation of learner centric environment conducive for quality education.</p> <p>After the new buildings are ready, we should do an audit to ensure optimal utilization of space and facilities. A blended mode of teaching should be developed. Examinations should be made outcome based in all faculties. All colleges should have a quality policy describing what they would like to achieve in the next two years. Quality enhancement should be internalized.</p>
IQAC/ 07.09	<p>Any other matter with the permission of the Chair.</p> <p>The Pro VC, Dr K Byrappa analyzed the important factors essential to maintain a high grade in NAAC assessment. These include uploading and geotagging of data; tracking student progress; income from consultancy; research output (including publications); academia - industry interaction; and, developing online content for teaching/ learning. He advised teachers to plan collaborative research projects, apply for research grants, publish in high impact journals and to apply for scientific awards. He emphasized that members of IQAC can learn a lot and make a difference.</p> <p>Following this the Principals and IQAC coordinators of constituent colleges presented the work related to NAAC / IQAC of their institutions.</p> <p>Each college presented on various aspects like feedback systems, T/L/E process, incubation centre establishment, training of students, academic audits , gap analysis, quality initiatives, maintaining of files and data criteria wise, best practices etc.</p> <p>Registrar (Evaluation) also presented on examination process and</p>



best practices.

In his concluding remarks, the honourable Vice Chancellor stated that a lot of work is being done and that this is a learning exercise for us. He summarized the areas that we should focus on:

- All institutions to prepare executive summary and SWOC analysis
- There should be cross learning between the institutions with adoption of best practices of sister institutions.
- Teacher - Parent Association to be made active in all colleges
- Implementation of 360 degree feedback involving all stakeholders.
- Organizing a workshop on Mentoring. AIMS given the responsibility
- Alumni Association to be strengthened and to conduct regular meetings.
- Performance appraisal to be taken to next level with giving feedback
- FDP programme to be done regularly at all colleges; at least 80% of faculty to be trained.
- All to start preparing for NAAC. Criterion wise and matrix wise analysis to be done
- Components of spirituality, ethics, social relevance etc. to be added in curriculum
- All institutions to do academic audit
- E-learning resources/content to be developed by faculty. Have at least 20% online content in the curricula.
- Participation in NPTEL, Swayam, MOOC etc
- Courses which are listed in the Government Order should be adopted in all disciplines.
- Question banks need to be developed
- Workshop on MCQ development to be conducted; College of Education given responsibility.
- ACU to establish
 - Central Research Committee



- ACU Ethics Committee
- Grievance Committee
- Entrepreneurship Cell
- Academia - Industry Cell

External Academic and Administrative Audit (AAA) is scheduled on 25th & 26th October 2021.

All institutes to prepare PowerPoint presentation based on NAAC criteria; 10 mins presentation. AIMS will have additional 10 mins as Hospital presentation

Finally. SWOC analysis of ACU was read out by the Vice Chancellor.

Dr R Rupnarayan, Director IQAC ACU, proposed a vote of thanks.

**Vice Chancellor
Chairperson, ACU - IQAC**

Dr. S. Chandrashekar Shetty
Vice Chancellor
Adichunchanagiri University
B.G. Nagara - 571448, Nagamangala Tq.,
Mandya DL., Karnataka.

**Director / Coordinator ACU- IQAC
Member Secretary**

To,

Members of the ACU- IQAC

Copy to:

1. PS to the Hon'ble Chancellor
2. OSD to Vice Chancellor
3. OSD to Pro Vice-Chancellor
4. PA to Registrar/
5. Registrar (Evaluation)
6. Dean Academics and Accreditation\ Office Copy

MEETING NOTICE
for 6th IQAC Meeting



**ADICHUNCHANAGIRI
UNIVERSITY**
(Estd. under Karnataka Act No. 18 of 2013)
B.G. Nagara - 571448

ACU/IQAC /~~771~~ /2020-21

Date: **28 JAN 2021**

CIRCULAR

Sub: Constitution of ACU- IQAC.

A meeting to discuss the composition of ACU -Internal Quality Assurance Cell will be held on **Friday, 29th January at 11.45 AM** in Board Room, ACU.

You are requested to attend the meeting.

Thanking you.

Dr. C.K. Subbaraya

Registrar
Adichunchanagiri University
B.G.Nagara-571448

To,
The Principals of Constituent Colleges of ACU

Copy to

1. OSD to Vice Chancellor
2. PS to Pro Vice -Chancellor
3. Registrar (Evaluation)
4. Dean, Academic and Accreditation
5. Office copy

ACU/IQAC/ B2A./2021-22

Date: 09 FEB 2021

Minutes of 6th IQAC Meeting

The meeting to discuss the composition of ACU-IQAC was held on Friday 29th January 2021 at 11.45 AM in the Board Room of the ACU, under the Chairmanship of the Hon'ble Vice Chancellor Dr. S. Chandrasekhar Shetty

Members present:	
Prof. Dr.S. Chandrashekar Shetty	Vice Chancellor and Chairperson
Prof. Dr.K. Byrappa	Pro-Vice Chancellor and Dean of Research
Dr. D.V.L.N. Prasad	Registrar (Evaluation)
Dr. R. Rupnarayan	Dean, Academics, and Accreditations
Dr .B .K. Narendra	Principal, BGSIT
Dr .M. G. Shivaramu	Principal, AIMS
Dr .B. Ramesh	Principal, SACCP
Dr. A.T. Shivaramu	Principal, BGSCE
Mr. H.C. Chandrashekar	Professor of Community Health Nursing, ACN
Mrs. Lalitha Jagadish	Assistant Registrar (Administration)
Members on leave :	
Dr. C.K. Subbaraya	Registrar, ACU
Dr. N .V. Muninarayanappa	Principal, ACN
Prof. Ramu. N	Principal, BGSFGC

Agenda No:	Agenda Proceedings
	Welcome
	<ul style="list-style-type: none"> Dr. D.V.L.N. Prasad, Registrar (Evaluation) welcomed the Hon'ble Vice-Chancellor and other members of the IQAC. He requested the Vice-Chancellor to conduct the proceedings.



	<ul style="list-style-type: none"> • Vice-Chancellor informed that usually IQAC is constituted after accreditation. Adichunchanagiri University has constituted the IQAC before accreditation to sensitize the faculty with the NAAC criteria and facilitate preparation for NAAC Accreditation. • He clarified that Constituent Colleges can not apply independently for NAAC Accreditation. ACU will apply for NAAC accreditation after completion of 5 years as NAAC requires 5 years of data. <p>The following decisions were taken:</p> <ol style="list-style-type: none"> 1. Constitution and Notification of ACU-Internal Quality Assurance Cell . (Appendix-1) 2. Compiling of 3 years of data by the Principals of constituent colleges on or before 30th June 2021. 3. Organizing a webinar series including one webinar for each criterion. 4. Conducting ACU-IQAC orientation program on Wednesday 17th Feb 2021 between 11 am to 1 pm at BGSCE. Dr. A.T. Shivaramu, Principal BGSCE to make the arrangements <ul style="list-style-type: none"> • The Meeting concluded with the vote of thanks by the Registrar (Evaluation)
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To,

The Members of the Committee,

Copy to:

1. PS to the Hon'ble Chancellor
2. OSD to Vice Chancellor
3. OSD to Pro Vice-Chancellor
4. PA to Registrar/
5. Registrar (Evaluation)
6. Office Copy

Dr. C.K. Subbaraya

Registrar
Adichunchanagiri University
B.G.Nagara-571448



Meeting Notice

The Fifth IQAC Meeting of the Adichunchanagiri University is convened on **Friday, 19th June 2020 at 10.30 AM** at Board Room, ACU to discuss & deliberate upon the IQAC activities of the six Constituent Colleges.

Kindly make it convenient to attend the meeting.

To,

The Members of the IQAC

Dr. C.K. Subbaraya
Registrar
Adichunchanagiri University
B.G.Nagara-571448

Copy to,

1. OSD to the Vice Chancellor
2. OSD to the Pro Vice Chancellor
3. Registrar
4. Registrar –Evaluation
5. The Principals of all the constituent colleges of ACU
6. Office copy



ACU/IQAC/005/2020-21

Date: 29.06.2020

01-07-2020

465

Minutes of the 5th IQAC Meeting

Proceedings of the Fifth IQAC Meeting of the University held on Friday, 19th June 2020 to deliberate upon the IQAC activities of the Constituent Colleges in the Board room of the ACU. The Hon'ble Vice Chancellor Dr. S. Chandrasekhar Shetty presided over the meeting.

Members present:	
Prof. Dr. S. Chandrasekhar Shetty	Vice Chancellor & Chairperson
Prof. Dr. K. Byrappa	Pro-VC Dean of Research
Dr. C. K. Subbaraya	Registrar
Dr. D. V. L. N. Prasad	Registrar (Eval)
Dr. B. K. Narendra	Principal, BGSIT
Dr. M. G. Shivramu	Principal, AIMS
Dr. B. Ramesh	Principal, SACCP
Dr. N. V. Muninarayanappa	Principal, ACN
Dr. A. T. Shivaramu	Principal, BGSCE
Prof. Ramu. N	Principal, BGS-FGC
Dr. Sudhir. G. K	IQAC Coordinator, AIMS
Dr. Yunus Pasha	IQAC Coordinator, SACCP
Dr. Shivakumaraswamy. K. N	IQAC Coordinator, BGSIT
Mrs. M. Shobha	IQAC Coordinator, BGSCE
Mr. H. C. Chandrasekar	IQAC Coordinator, ACN
Mr. Nagesha. G. S	IQAC Coordinator, BGSFGC



Agenda No:	Agenda Proceedings
	Welcome
	Dr.Narendra.B.K, Director of IQAC, ACU welcomed the Hon'ble Vice-Chancellor and other members for the fifth IQAC meeting of the University. He briefed on IQAC; its primary objectives, functions, and benefits. Then he requested the Vice-Chancellor to conduct the proceedings
	Opening remarks by the Chairperson
	<p>Hon'ble Vice Chancellor welcomed once again all the members.</p> <ul style="list-style-type: none"> ➤ He said that, Quality in education is not an accident, it's by design. It is a continuous journey of quality improvement. Education is not about just attendance, certificate evaluation and assessment its further more social accountability, equity and social responsibility. ➤ Hon'ble Vice-Chancellor shared, his thought on Education as, Merit is required but not alone it's a combination of emotional, social, moral and spiritual .He coined the term on education are as : <ol style="list-style-type: none"> 1. Availability 2. Accessibility 3. Affordability 4. Appropriate technology 5. Adaptability 6. Acceptability 7. Accountability • Vice Chancellor said that, IQAC guidelines are obsession which is both in terms of qualitative and quantitative. • He also informed the IQAC Coordinators to address towards their individual institution on criterion of IQAC activities.



05.1	<p>Agenda No 1: Review of IQAC activities in constituent Colleges</p> <p>Dr. Ramesh.B, Principal, SACCP</p> <ul style="list-style-type: none">• College secured 3 years NBA Accreditation successfully• Also secured ranking between 75 to 100 in NIRF rankings.• IQAC report will be ready to submit within 6 month <p>He requested Dr. Yunus Pasha IQAC Coordinator to address on IQAC activities in college.</p> <p>Dr. Yunus Pasha, IQAC Coordinator :</p> <ul style="list-style-type: none">• Constituted committees as per guidelines from IQAC• Conducted national e-poster sensitization programme.• Around 600 students actively participated in programme and were issued e-certificate <p>Dr.M.G.Shivramu, Principal, AIMS:</p> <ul style="list-style-type: none">• Informed that, Faculty Development Training was conducted from 2012 to 2017 and 70% of faculty was trained on NAAC.• He also briefed that, AIMS conducted Faculty Development Training Programme periodically for enhancement of teaching capabilities. <p>Vice-Chancellor informed that all the IQAC coordinators need to focus on 3 A's for IQAC implementation</p> <ol style="list-style-type: none">1. Assurance2. Academic3. Audit <ul style="list-style-type: none">• He also opined to conduct periodical audit on IQAC its follow-up.• He also informed to organize inter and intra institutional workshops, Seminars on quality related themes and promotion of quality circles.
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Vice-Chancellor informed that, Dr. A.T.Shivramu, Principal,BGŞCE, to conduct Faculty Development Training Programme on general subjects for enhancement of quality in Teaching and learning process.

Dr. A.T.Shivramu, Principal,BGSCE:

Requested for the faculty support from other constituent colleges to make an effective more subjective training programme

Dr.Sudhir, IQAC Coordinator –AIMS

- Described NAAC Steering committee and its activities
- NAAC Core committees comprising 4 members per each Criterion work constituted
- Prepared checklist based upon IQAC guideline
- IQAC Criterion data preparation will be assigned to constituted committee members.

Dr.M.G.Shivramu Principal AIMS:

- Informed that, Dr Aliya Nusruth, trained faculty in Advanced Education in Medical Technology and CISP.
- She has taken an initiative to enhance teaching learning skills of Faculty.
- Also he informed, that in 2013 in college council meeting decision was taken to conduct, Faculty Training Programme for UG/PG on induction and Micro teaching Programme.

Prof.K.Byrappa , Pro-VC and Dean Research:

- Informed to promote extension activities for project through student projects
- He also stressed upon community based research, blending through their social activities.
- Center of excellence and incubation center must be set up in each constituent college.

	<ul style="list-style-type: none"> Suggested for appointment of External Agencies for Quality Assurance Audit. Confidentiality of data must be maintained and it should be accessible only Vice-Chancellor, Registrar and IQAC Director.
05.02	Agenda 2: Technical support
	<p>Vice-Chancellor, informed, that Dr Ravi Kumar will be in-charge of Data integration of ACU, and IQAC data depository in ACU website and all data related MIS</p> <p>Dr. Ravikumar, G.K. IT Head, ACU</p> <p>Informed that on line teaching learning activities were successfully implemented Microsoft Teams,(Licensed version) except AIMS & ACU office</p> <p>MS teams consists of following features.</p> <ul style="list-style-type: none"> Online video conferencing with capacity of 250 members. Unlimited share point access. Up to 10000 official email id can be created college wise <p>Unlimited License includes all Microsoftproduct example office 365, MS Office.</p> <p>Dr.Subbraya.C.K.Registrar-ACU</p> <p>Informed that, AIMS and ACU already in use of Google Suit, with unlimited free access</p> <p>Dr.B.K.Narendra, Director IQAC :</p> <p>Informed, that IQAC – 7 Criterion of IQAC preparation are allocated to IQAC coordinators as mentioned below:</p> <p>Criterion -1 Dr. Yunas Pasha, IQAC Coordinator SACCP</p> <p>Criterion- 2 Dr.Sudhir- IQAC Coordinator –AIMS</p>



	<p>Criterion- 3 Prof.K.Byrappa Pro-VC and Dean Research</p> <p>Criterion- 4 Mr.Chandrashekar-IQAC Coordinator ACN</p> <p>Criterion-5 Mrs. Shobha-IQAC Coordinator, BGSCE</p> <p>Criterion-6 Dr. ShivakumaraSwamy. N-IQAC Coordinator ,BGSIT</p> <p>Criterion-7 Mr. Nagesh-IQAC Coordinator, BGSFGC</p> <p>Vice-chancellor, informed to take forward to their assigned responsibilities of IQAC</p>
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The Meeting concluded with the vote of thanks.

To,

The Members of the Committee,

Copy to:

1. PS to the Hon'ble Chancellor
2. OSD to Vice Chancellor
3. OSD to Pro Vice-Chancellor
4. PA to Registrar/Registrar (Evaluation)
5. Other Officers of the University
6. Office Copy

[Signature]

**IQAC Director
Dean**

Engineering, Management & Technology
Adichunchanagiri University
B G Nagara - 571448



Minutes of the Meeting

Proceedings of the **Fourth IQAC Meeting** of the University held on **Thursday, 07th May 2020** to deliberate upon the **IQAC** activities of the Constituent Colleges in Zoom Meeting.

Members Present	
Dr. B.K. Narendra	Dean and Principal
Dr. Sudhir G.K	IQAC Coordinator of AIMS
Dr. Shivakumar Swamy K.N	IQAC Coordinator of BGSIT
Dr. Younus pasha	IQAC Coordinator of Pharmacy
Mr. H.C Chandrashekar	IQAC Coordinator of Nursing
Mrs. M.Shobha	IQAC Coordinator of BGSCE
Mr. Nagesha G.S	IQAC Coordinator of BGSFGC

AGENDA NO.	Agenda Proceedings
	Welcome
	Dr. Shivakumar Swamy K.N, IQAC Coordinator of BGSIT, ACU welcomed the members to the IQAC meeting.
4.01	Report of Presentation on NAAC Criteria
	As per the direction of Dr. B K Narendra, Director of IQAC, Dr. Yunus Pasha and, Dr. Sudhir G.K gave online presentation on NAAC 1 & 2 criteria respectively in the lockdown period.



4.02	Collection of documents related to criteria of NAAC
	<ul style="list-style-type: none"> Dr. Younus pasha IQAC Coordinator of Pharmacy gave the presentation on Criterion -1 = curricular aspects 1.1 Curriculum Design and Development 1.2 Academic Flexibility 1.3 Curriculum Enrichment 1.4 Feedback System. <p>In this criterion, the Feedback forms were finalized in previous meeting, the other documents check list was given by Dr. Yunus pasha</p> <ul style="list-style-type: none"> Dr. Sudhir G.K IQAC Coordinator of AIMS gave the presentation on Criterion -2 = Teaching-learning and Evaluation 2.1 Student Enrolment and Profile 2.2 Catering to Student Diversity 2.3 Teaching - Learning Process 2.4 Teacher Profile and Quality 2.5 Evaluation Process and Reforms 2.6 Student Performance and Learning Outcomes 2.7 Student Satisfaction Survey <p>The check list was given by Dr. Sudhir G.K</p>
4.03	Conclusion
	It was decided to assign other criteria presentations to remaining coordinators and also to make check list.
	Mrs. M. Shobha proposed vote of thanks and concluded the meeting.

To,

The Coordinators of IQAC, ACU


Copy to:

OSD to the Vice Chancellor

PS to the Registrar

Office Copy

S/d


Director of IQAC
Dean

Engineering, Management & Technology
Adichunchanagiri University



Ref: IQAC/ ACU/ /2019-20

Date: 08.11.2019

MEETING NOTICE

Third IQAC Meeting is convened on **MONDAY, 11th November 2019 at 10.30 AM** in the board room of BGSIT to discuss & deliberate upon the IQAC activities of the six Constituent Colleges.

To,

IQAC Coordinators

Copy to,

1. Office copy


Director of IQAC
Dean

Engineering, Management & Technology
Adichunchanagiri University
B G Nagara - 571448



Minutes of the Meeting

Proceedings of the **Third IQAC Meeting** of the University held on **MONDAY, 11th November 2019** to deliberate upon the **IQAC** activities of the Constituent Colleges in the Board room of the BGSIT.

Members Present	
Dr. B.K. Narendra	Dean and Principal
Dr. Sudhir G.K	Coordinator of AIMS
Dr. Shivakumar Swamy K.N	Coordinator of BGSIT
Dr. Younus pasha	Coordinator of Pharmacy
Mr. H.C Chandrashekar	Coordinator of Nursing
Mrs. M. Shobha	Coordinator of BGS BEd. College
Members on leave of Absence	
Mr. Nagesha G.S	Coordinator of BGSFGC

AGENDA NO.	Agenda Proceedings
	Welcome Dr. Sudhir G.K, IQAC Coordinator of AIMS, ACU welcomed the members to the IQAC meeting.
3.01	FEEDBACK FORM
	<ul style="list-style-type: none">All coordinators of IQAC are discussed about feedback form should similar for all constituent colleges.



3.02	Feedback on Admission and Infrastructure
	<p>Feedback – Admission process and Infrastructure</p> <p>1.How did you learn about Institute</p> <ul style="list-style-type: none">• Internet• Alumni• Current students of Institute• Word of mouth• Others <p>2. You opted for Institute because of</p> <ul style="list-style-type: none">• Quality academics• Discipline• Infrastructure• Safe and spiritual environment• Others <p>3. Admission process at Institute</p> <p>4. Guidance provided during admission process.</p> <p>5. Co-operation and assistance provided by college staff during admission process.</p> <p>6. Use of Information and communication technology (ICT) and ease of Fee payment during admission process.</p> <p>7. Infrastructural & library facility at AIMS</p> <p>8.Canteen and other facilities provided by AIMS</p> <p>9. Information provided on AIMS website.</p> <p>10. Overall rating of the admission process and Infrastructure</p> <p>These are measure by Excellent to Needs improvement</p> <p>These parameters are common for all constituent college of ACU constituent colleges.</p>



3.03	Participant / Student Feedback on Induction Program
	<ol style="list-style-type: none">1. The program venue was: Comfortable and Well located2. The program content was: Comprehensive and Relevant3. Program handouts: Supported presentation material Provided useful additional information4. The program: Was a good mix between listening and activities Was well paced5. The Hospitality: Good Refreshments Warm and pleasant Reception <p>One more parameter included information about Induction Programme and two open ended question are included.</p>
3.04	Exit Student's Feedback on Campus, Curriculum and Educational Experience
	<ul style="list-style-type: none">• The curriculum met the expected competencies of the programme• The coverage of curriculum is adequate• The delivery/ instructional methods of course contents is adequate• Well-equipped laboratories, library, class rooms, conference rooms, seminar hall, e-learning facilities and teaching facilities• Skill training provided within the laboratories, simulation labs, clinical ward and OPDs is adequate.• Adequate training is given in the area of professional ethics and values, gender equity, community service.• Opportunities are provided to you for outdoor learning/ experiential learning to enhance your creative thinking and analytical skills• The faculty are competent in imparting knowledge, skills and values required for profession• The faculty use ICT enabled methods like multimedia, web-based learning and e-resources while teaching• Mentoring process in the institution is beneficial to you for academic, social



	<p>and personality growth</p> <ul style="list-style-type: none">• The assessments conducted are periodical, timely and transparent• The evaluation process in the institution are fair and in alignment with learning objectives and teaching• The assessments conducted are periodical, timely and transparent• Timely feedback is provided for improvement of learning process• The institution promotes research culture among students by providing training, infrastructure and grants• The institute has good Student support system• The institution has amenable administration with good management and leadership• I will recommend this institution for others• Holistic development of students is ensured by participation of students in various sports, cultural, extra-curricular, co-curricular and activities organized throughout the year• The students graduating from the institution will have good academic progression or placements• The institution has good and well-maintained infrastructure (Canteen, playgrounds, hostels, bank and other in-campus facilities.) <p>These are measure by outstanding to average 5point scale.</p>
3.05	Alumni Feedback Form
	<ul style="list-style-type: none">• Learning environment• Infrastructure• Acquisition of skills• Faculty competence• Hostel facilities• Canteen facilities• Research guidance



	<ul style="list-style-type: none">• Curriculum implementation• Examinations• Career and Placement guidance• Alumni association network and activities• Overall rating of the institution• Suggestions
3.06	Conclusion All coordinators discussed and decided to have common feedback forms for all constituent colleges of ACU. However some feedback forms may have exceptions, in which case the concerned college can have its own customized form.
	Dr. Shivakumar Swamy K.N proposed vote of thanks and concluded the meeting.

To,

The Coordinators* of IQAC, ACU

Copy to:

OSD to the Vice Chancellor

PS to the Registrar

Office Copy

S/d

Director of IQAC
Dean

Engineering, Management & Technology
Adichunchanagiri University
B.G. Nagara - 571448



Minutes of the Meeting

Proceedings of the **Second IQAC Meeting** of the University held on **MONDAY, 17th JUNE 2019** to deliberate upon the **IQAC** activities of the Constituent Colleges in the Board room of the BGSIT.

Members Present	
Dr.B.K. Narendra	Director of IQAC
Dr. Sudhir G.K	Coordinator of AIMS
Dr. ShivakumarSwamy K.V	Coordinator of BGSIT
Mr.Chetan	Coordinator of Pharmacy
Mr. H.C Chandrashekar	Coordinator of Nursing
Mr. Nagesha G.S	Coordinator of BGSFGC
Mrs. M.Shobha	Coordinator of BGS BEd. College
Members on leave of Absence	
Dr. Younus pasha	Coordinator of Pharmacy

AGENDA NO.	Agenda Proceedings
	Welcome Dr. B.K.Narendra, Director of IQAC, ACU welcomed the members to the IQAC meeting.
2.01	IQAC Criterion 1



	<ul style="list-style-type: none">➤ Dr. Sudhir, G.K, IQAC Coordinator of AIMS, gave presentation on criterion I of IQAC.➤ Criterion I consists of mainly four segments<ul style="list-style-type: none">• Curricular Planning & Implementation• Academic flexibility• Curriculum enrichment• Feedback system
2.02	Curricular planning & Implementation.
	<ul style="list-style-type: none">➤ It is necessary to frame the committee at different levels.<ul style="list-style-type: none">• Department level Committee• The Department level Committee consists of HOD's and other faculties as members.• The meeting has to be carried out once in four months.• Institutional level Committee• The members of the Institution level Committee are Principal of the college, HOD's and coordinators of IQAC.• The meeting has to be carried out once in four months• Board of Studies• The HOD's are the members of BOS, along with external members.• The meeting has to be carried out once in four months• The members of BOS have to frame the syllabus of ACU.• Academic Council• IQAC Committee• IQAC Committee maintains the quality education.• The meeting is to be carried out once in four months in College wise.• The meeting to be carried out once in every six months for institution wise.



2.03	Academic Flexibility
	<ul style="list-style-type: none">• The new courses have to be introduced in order to enrich the programs.• Academic and Diploma courses were added in the program.
2.04	Curriculum enrichment
	<ul style="list-style-type: none">• Value-added courses imparting life skills should be offered during the year.• Value added courses like Field Projects, Internship, Mini-Projects should be introduced.
2.05	Feedback system
	<ul style="list-style-type: none">• Feedback has to be collected from<ol style="list-style-type: none">1. Student2. Faculties3. Alumni4. Parents5. Teachers6. Stakeholders• Mode of feedback should be in both Manual and Online form.• More importance will be given to the Feedback in the next meeting.• IQAC has completed the task of listing out the types of feedback & their formats.• The analysis of the same is in the process and will be informed to the Dean and BOS members of respective programs for necessary action to be initiated.
2.06	Conclusion
	<ul style="list-style-type: none">• All constituent colleges of ACU found the gap in Criteria I and the gap should be filled before the next meeting.• The IQAC of the institutions also holds the responsibility of monitoring quality assurance & quality control by reporting to the concerned authorities & suggesting methods to improve.• The documents of feedback, meetings & its outcomes have to be submitted to IQAC which in turn maintains all such records.



ADICHUNCHANAGIRI
UNIVERSITY
[Estab. under Karnataka Act No. 18 of 2013]
B.G. Nagara - 571448

Mr. H.C. Chandrashekar proposed vote of thanks and concluded the meeting.

To,
The Coordinators of IQAC, ACU

Copy to:
OSD to the Vice Chancellor
PS to the Registrar
Office Copy

S/d

Director of IQAC

Dean

Engineering, Management & Technology
Adichunchanagiri University
B G Nagara - 571448



Minutes of the Meeting

Proceedings of the **First IQAC Meeting** of The University held on **TUESDAY, 23rd April 2019** to deliberate upon the **IQAC** activities of the Constituent Colleges in the Board room of the University. The Hon'ble Vice Chancellor Dr.S.Chandrashekar Shetty presided over the meeting.

Members Present	
Dr. S.ChandrashekarShetty	Vice Chancellor &Chairperson
Dr. C.K. Subbaraya	Registrar
Dr.B.K. Narendra	Dean and Principal
Dr. Vijayalakshmi	Dean Academics
Dr.D.V.L.N. Prasad	Registrar (Evaluation)
Dr. Sudhir G.K	Coordinator of AIMS
Dr. Younus pasha	Coordinator of Pharmacy
Dr. ShivakumarSwamy K.V	Coordinator of BGSIT
Mr. H.C Chandrashekar	Coordinator of Nursing
Mr. Nagesha G.S	Coordinator of BGSFGC
Mrs. M.Shobha	Coordinator of BGS BED. College
Mr.Kiran. S	Member
Mr. Rohith	Member
Members on leave of Absence	
Dr.K.Byrappa	Absent



AGENDA NO.	Agenda Proceedings
	<p>Welcome</p> <p>Dr. C. K. Subbaraya, Registrar, ACU welcomed the members to the First Meeting of the IQAC and requested the Vice-Chancellor to conduct the proceedings.</p>
1.01	<p>Opening remarks by the Chairperson</p> <p>➤ Hon'ble Vice Chancellor welcomed the members and discussed about the formation of IQAC Cell.</p> <p>➤ Hon'ble Vice Chancellor gave skeleton outlook of the Central Committee of the IQAC in the University.</p> <ul style="list-style-type: none">• Dr. S Chandrashekar Shetty - Chairperson of the IQAC• Dr. B.K.Narendra• Dr. CK Subbaraya• Dr. DVLN Prasad• Dr. Vijayalakshmi• Dr. K Byrappa• Stake Holders from outside.• One Coordinator from each College. <p>Advised to conduct meeting once in three months to review the progress of work.</p>
1.02	<p>Vision and Mission of IQAC.</p> <p>➤ Vision</p> <ul style="list-style-type: none">• To make 'Quality' the defining element of higher education in India, through a combination of self and external quality evaluation and Promotion and sustenance initiative. <p>➤ Mission</p> <ul style="list-style-type: none">• To arrange for periodic assessment and accreditation of institutions of higher education or units thereof, or specific academic programmes or projects.



	<ul style="list-style-type: none">• To stimulate the academic environment for promotion of quality of teaching-learning and research in higher education institutions.• To encourage self-evaluation, accountability, autonomy and innovations in higher education• To undertake quality-related research studies, consultancy and training programmes, and• To collaborate with other stakeholders of higher education for quality evaluation, promotion and sustenance
1.03	Guidance of Dr.S.Chandrashekar Shetty in the formation of IQAC Committee and the role of coordinator.
	<p>The Composition of the IQAC may be as follows</p> <ul style="list-style-type: none">• Chairperson: Head of the Institution• Teachers to represent all level (Three to Eight)• One member from the Management• Few Senior administrative officers• One nominee each from local society, Students and Alumni• One nominee each from Employers /Industrialists/Stakeholders• One of the senior teachers as the coordinator/Director of the IQAC <p>The Role of the Coordinator</p> <ul style="list-style-type: none">• The role of the coordinator of the IQAC is crucial in ensuring the effective functioning of all the members.• The coordinator of the IQAC may be a senior/competent person with experience and exposure in quality aspects.• She/he may be a full-time functionary or, to start with, she/he may be a senior academic /administrator entrusted with the IQAC as an additional responsibility.• Secretarial assistance may be facilitated by the administration.• It is essential that the coordinator may have sound knowledge about the computer, data management and its various functions such as usage for effective communication.



1.04	Benefits of IQAC
	<ul style="list-style-type: none">• Clarity and Focus• Quality Culture• Good Practice• Decision Making• Methodology and Documentation• Internal Communication.
1.05	Institutional Report by the Coordinators of the Six Constituent Colleges
	<p>➤ Adichunchanagiri Institute of Medical Sciences Dr. Sudhir G.K Coordinator of the IQAC.</p> <ul style="list-style-type: none">• He explained about the framing of IQAC Committee in his college.• They have conducted three IQAC meeting at college level.• On Principal's, instructions, they made FIVE Criteria to Carry out IQAC work in AIMS.• AIMS adopted e-learning process in teaching and following SWAT analysis. <p>➤ Sri Adichunchanagiri College of Pharmacy Dr. Younus Pasha Coordinator of the IQAC</p> <ul style="list-style-type: none">• He explained about the framing of IQAC Committee in their College.• They have conducted Three IQAC meeting at college level. <p>➤ Adichunchanagiri College of Nursing Mr. H.C Chandrashekar, Coordinator of the IQAC.</p> <ul style="list-style-type: none">• He explained about the framing of IQAC Committee in his college.• They conducted One IQAC meeting at college level. <p>➤ BGS Institute of Technology Dr. Shivakimar Swamy K.V, Coordinator of the IQAC</p> <ul style="list-style-type: none">• He explained about the framing of IQAC Committee in his college• They conducted Two IQAC meeting at college level.



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	<ul style="list-style-type: none">On Principal's instructions they made FOUR Criteria IQAC work in BGSIT. <p>➤ BGS First Grade College:</p> <p>Mr. Nagesha G.S Coordinator of the IQAC</p> <ul style="list-style-type: none">He explained about the framing of IQAC Committee in his college.They have conducted two IQAC meeting at college level. <p>➤ BGS BEd. College:</p> <p>Mrs. M. Shobha Coordinator of the IQAC.</p> <ul style="list-style-type: none">She explained about the framing of IQAC Committee in his college.They conducted Two IQAC meeting at college level.They are preparing Annual Quality Assurance Report(AQAR).
1.06	<p>Discussion About</p> <ul style="list-style-type: none">Orientation by staff and students for Quality.Sensitization to institutions.Plan of action.Teaching learning.Research.Infrastructure.

Meeting was concluded with vote of thanks by Dr. B.K. Narendra Director of IQAC.

S/d

REGISTRAR

Engineering, Management & Technology
Adichunchanagiri University
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